

**TOWN OF FIFIELD REGULAR BOARD MEETING  
MINUTES OF September 5, 2019**

**ROLL CALL:** The meeting was brought to order on September 5, 2019 at 6:30 p.m. at the Fifield Town Hall. Roll Call: W. Felch and B. Salm were in attendance. J. Hintz was not present. Also present were T. Birchell, T. Fleming, J. Jontry and 12 others. The Pledge of Allegiance was recited.

**MINUTES:** A MOTION (Salm, Felch) was made to accept the Minutes of the August 15, 2019 Regular Board Meeting. Motion carried, voice vote (2, 0).

**TOWN CREW REPORT:** T. Fleming reported adding 1,990 cubic yards of gravel to Cy's Drive. The PASER report has been completed and submitted. Freon removal was completed at the Fifield Transfer Site; arrangements will be made with JB Disposal to pick up white goods. Work on Dam Road began last week.

**FIRE DEPARTMENT REPORTS:** Fire Department #1: B. Lobermeier reported two fire calls including a boating accident on the Crowley Flowage and one at the paper mill which was cancelled en-route, and nine EMR calls. Four officers will attend training at NTC starting next week. Pump testing and maintenance was completed by Northstar. Fire Department #2: T. Birchell reported the fire boat was used to locate and retrieve one victim of the boating accident. Pump testing and maintenance was completed by Northstar. The new fire truck chassis has been paid for. The fundraiser last week went well. Two new employees were hired including one new emergency medical responder.

**DISCUSS/DECIDE HUMAN RESOURCES PROGRAM & ADVISOR:** The Town will be implementing a new Human Resources Program with C. Pagel as Advisor. C. Pagel presented a Statement of Understanding and explained her background, experience and credentials, and provided a list of objectives to be presented at the September 19<sup>th</sup> Board Meeting, including updating the employee handbook, job description template, hire/discipline/termination forms, evaluation of known policies and recommendations for new ones. A motion (Salm, Felch) was made to approve and sign the Statement of Understanding. Motion carried, voice vote (2, 0).

**UPDATE ON DAM ROAD:** Letter received from Patrick Beil of Timberline Survey Company with a quote for providing a survey of the Dam Road project. This item was tabled in J. Hintz's absence and will be on the agenda for September 19, 2019.

**UPDATE ON FR142/TWIN LAKES ROAD:** B. Felch spoke with G. Esquibel of the USFS. This item was tabled in J. Hintz's absence and will be on the agenda for September 19, 2019.

**DISCUSS REPLACING FLOORING AT PIKE LAKE MEETING ROOM:** J. Wierzba stated that the flooring in the meeting room of the Pike Lake Fire Hall needs to be stripped and refinished. It has not been done in five years. Caution signs will need to be used to warn people it may be slippery. The Board approved.

**DISCUSS/DECIDE DELINQUENT PERSONAL PROPERTY TAX WRITE-OFFS:** J. Jontry presented a list of delinquent personal property bills provided by the County Treasurer that should be written off as the businesses are closed. These date back as far as 2006. This item was tabled in J. Hintz's absence and will be on the agenda for September 19, 2019.

**DRIVEWAY ACCESS PERMITS:** None.

**PUBLIC COMMENT:** J. Nelson stated the 5 mph speed limit sign removed from under the Thorofare Road bridge has not had the intended effect. A "slow/no wake" sign is needed on the buoy. T. Fleming can order two signs; J. Nelson will provide specifications to T. Fleming. R. Severt commented that ditch work needs to be done on Voight Road to improve drainage. F. Sevcik stated that FR142 is undriveable from FR144 to Miles Lake Road. It is deeply rutted and people are driving on the grass to avoid ruts and potholes. T. Fleming stated the road is saturated and can't be graded right now. B. Felch instructed T. Fleming to evaluate and report back to him; Bill will then contact the Forest Service. If it will be logged there is no point in grading the road until logging operations are completed.

**CORRESPONDENCE:** J. Jontry received an e-mail from S. Sironi commending the crew for their work in mowing roadsides in the Pike Lake area.

**REVIEW INVOICES:** A MOTION (Felch, Salm) was made to accept invoices for payment. Motion carried, voice vote (2, 0).

**ADJOURN:** A MOTION was made at 7:23 p.m. (Salm, Felch) to adjourn. Motion carried, voice vote (2, 0).

Respectfully submitted,

Jennifer J. Jontry  
Town Clerk/Treasurer